

Updating your Universal Credit Journal 2026: Confirm Your Housing Cost To-Do screens walkthrough

1.



The Confirm your Housing Costs To-do will be in your To-do list on your Universal Credit account

2.

Confirm your housing costs

Changes to your housing costs

Has your rent changed?

- Yes
- No

Have your eligible service charges changed?

- Yes
- No

Select **yes** to say your rent and service charges (if you have them) have changed

Continue

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3.

Confirm your housing costs

Date of change

Did your housing costs change on 1 April 2025?

Check the letter from your landlord for the date of the change.

- Yes
- No

You need to select yes to say your rent changed from **1 April 2026**

Continue

Confirm your housing costs

Changes to your rent

You are currently charged ___ per month in rent

The Universal Credit system will display the current rent held on your account

Your landlord should have written recently with details of changes to rent or eligible service charges.

Are you still charged monthly for your rent?

Yes

Select Yes

No

How much is your new rent per month?

Do not include any service charges or rent arrears.

Enter the monthly rent amount from your rent letter

£

Continue

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4.

If you currently have Service Charges recorded on your Universal Credit Housing Costs you will be taken to the following screen:

Confirm your housing costs

Changes to your service charges

You are currently charged ___ per month in service charges

The Universal Credit system will display the current service charges held on your account

Your landlord should have written recently with details of changes to rent or eligible service charges.

Are you still charged monthly for service charges?

Yes

Select Yes

No

How much are your new service charges per month?

Only include 'eligible' service charges. They will be listed separately on the letter from your landlord.

Enter the monthly eligible service charge amount from

£

Continue

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5. Once you have answered these questions you will see a summary of your answers. If you have made any mistakes you can change your answers.

If you are happy with the information you have provided press confirm to complete the To-Do.

